

PAC AGM MEETING MINUTES

October 4, 2016

PAC Members in Attendance:

Kelli Kadokawa (incoming Secretary), Eagle Glassheim, Fariba Hafezi, Derek Poon, Dave Gaertner, Hisham Zerriffi (General Treasurer), Qiuning Wang (incoming Co-Chair), Julie Wang (incoming Communication Chair), Christopher Rea, Donghong Liu (incoming Volunteer Chair), Sharon Yu (incoming Co-Chair), William Li, Csilla Tamas, Rachel Wu (incoming At-Large Member), Monica Ma (incoming Lunch Treasurer), Mingbin Lu, Zhenyu Zhang, Beth Krisciunas (incoming Lunch Committee Chair), Laura Zajac, Jody Yau (Chair), Wendy Yip (incoming Secretary)

School Staff in Attendance:

Rosa Fazio (Principle), Sean Marlyn (Vice Principle), Rosemary Burd (Grade 4/5 Teacher)

Jody introduced to the group in attendance, all the parents who were running for PAC Executive positions. A call was put out asking if there were any other nominations. None given

Meeting was called to Order at 6:25pm

After Jody gave the greeting:

- 1. Call for approval of last PAC meeting minutes.** Csilla noted several errors in the previous minutes. Jody will edit them and re-post to the website.

Eagle made motion to approve September`s minutes. Beth seconded and motion was approved unanimously by show of hands.

- 2. Vote was then called to approve the PAC Executive nominees** as shown on the board (see attached). Motion made by Beth that "All those in favor of voting in the Nominees onto the PAC Executive please raise your hand.". Seconded. By a show of hands the motion passed unanimously.

- a. Eagle then thanked all those parents who are volunteering their time to help

- 3. PAC Chair Message and Report:**

- a. Two Surrey PAC bank thefts
 - Cheques require two signatures (by Jody, Hisham Zerriffi, and Monica Ma)
 - PayPal access by Hisham, Jody, and Monica
 - Gaming grant funds expected to arrive soon

- b. Vote required to add Hisham Zerriffi and Monica (Ning) Ma to the Vancity account and remove Emma Chartrand and Natasha Radbourne.
 - i. Motion made by Csilla Tamas to add Hisham Zerriffi and Monica (Ning) Ma and remove Emma Charthead and Natasha Radbourne from the PAC Vancity accounts as co-signers.
 - 1. Motion seconded by Eagle Glassheim, and by show of hands, the motion passed unanimously

4. Treasurer Report: *Also see attached document*

- a. VanCity current balance: \$ 80206
 PayPal current balance: \$ 6300
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\$ 86592

Direct Appeal wishlist: \$-17734 (or should it be \$-25000?)
 Accounts payable: \$-10000 (mostly lunch)
 Accounts receivable: \$ 1070 (mostly lunch)

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Discretionary funds: \$ 57784

Forecasted lunch revenues (up to June 2017): \$-13000

Gym equipment: \$-15000
 Other expenses: \$-10000

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Forecasted June 2017 balance: \$ 45000

- b. Items and Cost of items PAC expects to pay (this is a budgeted number so is flexible):
 - 1. Child Minding for 11 PAC Meetings (including 3 Parent Education Nights): \$1,500
 - 2. Parent Education Speakers:\$3,000
 - 3. Multicultural Day (January 23, 2017): \$250
 - 4. Spring Fair (May 12, 2017): \$4000
 - 5. Terry Fox Day: \$250 (fruit)
 - 6. Beach Day: \$600 (popsicles)
 - 7. Sports Day: \$750 (fruit and chalk etc)
 - 8. Movie Day: \$250 (popcorn)
 - 9. 7/8 Leaving Ceremony: \$200

TOTAL: \$10,800

- c. Propose to set a minimum reserve then spend the surplus, or continue building surplus for future large expenses? To be discussed by PAC executives; e-mail suggestions to PAC.
- d. Lunch profit margin is 10%, or approx. \$2000 earned per month. Approx. 200 servings per day.
- e. **Rosa:** Should PAC guarantee \$25000 to cover Direct Appeal wishlist even if we raise less than \$25000? That would facilitate school budgeting. Motion made by Beth that PAC will pay for any item left on the direct appeal not raised by parents. Seconded by Eagle, approved with no objections by show of hands.

5. School and Staff Report:

- a. **Rosemary Burd, Grade 4/5 Teacher:** Homework expectations presentation
 - i. Her community is using Self-made agendas instead of commercially printed ones
 - 1. Most agendas just expect a list of homework in various subjects
 - Our own agenda focuses on goal-setting
 - Examples of joined-up writing and some French words to be traced
 - 2. Encourage reading to self, to others, or listening to reading (as family engagement) in any language
 - 3. Math practice: games (e.g. addition/multiplication war), IXL (online program), or real-life applications (e.g. grocery store estimation, measurement, budgeting, news discussion)
 - 4. Gave suggestions to parents (based on studies) about the best ways to approach kids and get the best answers from them: Feed them, water them, then discuss with them
 - 5. Rosemary showed parents some great questions that could start great conversations with kids rather than the "What did you do at school today?" question.
: <http://www.lifehack.org/articles/lifestyle/15-questions-ask-your-kids-help-them-have-good-mindsets.html>
- b. **Rosa:** As time was running short she wanted to pass on that she is working on another video of highlights. She will send it out on the App once completed

6. New Business:

- a. Julie Wang, Communication Chair:
 - i. Exciting new pilot projects starting this Friday.
 - Family Reading Time: Fridays in October, 8:15 - 8:55: in Learning Commons

- **PAC morning tea: Starting Friday Oct. 7th:** 9:00 - 10:00. Discussion topic this week: hot lunch program

- Next Friday: Parent conversation group starting up again. English-language-learner friendly!

- ii. More Volunteers are needed to join the Event Committee. It is a great way to plan some fun events.
- iii. Question was asked about how parents can get involved with setting up clubs or helping teach in the classroom.
 1. In order for a club to run, it needs a teacher sponsor that is willing to give up time to help.
 2. Parent expertise sharing is encouraged. Many communities are collecting this information from parents. The school is trying to find a good way to share this with other teachers.

Next PAC meeting: November 1st will be 30 minutes from **6:30-7:00pm**

followed by:

Parent Education Speaker: Deborah MacNamara: Living in a Digital Age presentation from 7:00-8:00pm with 30 minutes following for questions.

As usual, FREE Child Minding will be available