

Norma Rose Point PAC Meeting Minutes

Date: June 19, 2018

Location: NRP Library

AGENDA

Approval of May 2018 PAC Minutes

PAC Chair Report

Financial Report

Committee Reports

Staff Report

New Items

PAC Executive in attendance: Sharon Yu (Chair), Kelli Kadokawa (Co-Secretary), Julie Wang (Parent Education Committee); Beth Krisciunas (Lunch Committee Chair), Rob Peregoodoff (Member at Large), Rachel Wu (VSB DPAC Representative)

Parents in attendance: In addition to the PAC Executive, Csilla Tamas, Laura Zajac, Fariba Hafezi, Ivy Gao, Sara Chen, Tom Wang, Stella Yan

School Admin & Staff in attendance:

Rosa Fazio (Principal), Karen Noel Bentley (Vice Principal)

Call to Order: 6:36pm

Greetings and acknowledgement that we live and work on the traditional lands of the Musqueam People.

Introductions

- A round of introductions

Approval of May PAC meeting minutes

<p>Motion: To approve the minutes from the May PAC meeting. Rob P. moved to approve, Rachel W. seconded. All in favor, motion passed.</p>
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PAC Chair Report - Sharon

- Staff Appreciation Lunch
 - The Staff Appreciation Lunch went well, thanks to parents who donated food and one of our lunch vendors, Calhoun's Catering, who donated two meat and veggie platters. Special thanks to the parent volunteers who helped with set up and take down. Mostly, we want to give thanks to NRP staff who worked so hard this year, thank you!
- Volunteer Recognition Program
 - With the help of school staff we have come up with a list of extraordinary volunteers who have contributed 50 hours or more of service to the school. These volunteers are invited to the last school assembly on June 27 so that we can acknowledge their hard work with certificates.
- Fall 2018 After School Programs
 - The After School Programs list for Fall 2018 will be posted online by August.

Financial Report - Sharon

- A. Current Bank Balance: \$70,812.08
- B. Lunch Accounts Receivable: \$863.45
- C. Lunch Payments to be Transferred: \$324.47

- D. Total Funds Available (A+B+C): \$72,000

- E. Lunch Vendor Payable: \$21,472.79
- F. Direct Appeal To Be Paid Out: \$10,413.97

- G. Total Committed Expenses (E+F): \$31,886.76

- H. Discretionary Funds Available (D-G): \$40,113.24

- I. Budgeted PAC Expenses Remaining: \$7,371.33
- J. Budgeted PAC Exec Disc. Expenses Remaining: \$1,806.13

- K. Remaining Funds (H-I-J): \$30,935.78

Motion on reallocation of funds for direct appeal: To allow the NRPS Administration to reallocate funding between categories within the Direct Appeal list and Community Fund to reflect changes in priorities and needs over the year. Rob P. moved to approve, Csilla T. seconded. All in favor, motion passed.

Beth K. suggested that we change the wording on the Direct Appeal to reflect that the ask list is a guideline.

Motion on support of NRP teams representing the school nationally or internationally: Any NRP school team that has been selected through competition to represent the school at a national or international competition be provided with financial support for their trip under the following conditions: a) The request for funds is made at least 3 months prior to travel, b) the team can demonstrate independent fundraising to cover some of the expenses, c) support is limited to \$1000/team and \$5000 for the year subject to availability of funds, d) The NRPS Administration and the PAC Executive have determined that there are no gaming funds available for support of the team due to other priorities, e) any team that is coordinated by an outside for-profit entity engaged in afterschool programming make the team open to eligible NRPS students at no cost. Beth K. moved to approve, Rob P. seconded. All in favor, motion passed.

Motion on support of the LEGO Robotics Team trip to Estonia: The NRP PAC for this year only provide \$1000 to the LEGO Robotics Team Go Fund Me account for expenses incurred in representing the school and Canada at the LEGO Robotics World Championships in Estonia Future years support would be subject to meeting the conditions of the motion passed for general support of teams. Csilla T. moved to approve, Beth K. seconded. All in favor, motion passed.

Committee Reports

- Lunch committee update - Beth K.

- A survey went out to both parents and students for feedback on the lunch program.
- Next year we will offer two sushi providers for the first 6 weeks of the school year, then evaluate and assess on moving forward.
- Whole Foods will be added as a hot lunch caterer providing cold salads, pasta salads and smoothies.
- Calhoun's menu will be adjusted.
- For any questions or comments, please contact rosepointpaclunch@gmail.com
- Parent Education - Julie W.
 - Parent Conversation Group
 - June 6: Final Conversation Group met to discuss substance abuse prevention. Healthy conversation at an early age, as well as positive role models, are beneficial.
 - Parent Reading Group - Julie W.
 - May 25: final parent reading group met to discuss the value of fantasy in children's literature.
 - Julie will be stepping down as Parent Education Chair. The PAC welcomes anyone interested in taking on the role of Parent Education Chair for next year.

Staff Report - Rosa and Karen

- Update on staffing
 - Some teachers have found jobs elsewhere, for example, closer to their homes.
 - Glee will not be returning to NRPS, and her position will not be replaced. Band will likely not continue in the new year.
- Exploratories for 2018-19: drama, digital media, foods, music
- VSB staff recommended that NRPS be reconfigured to K-7. This will go to the Trustees on June 25.
- Grade 7-8 Leaving Ceremony is Monday, June 25.
- Year End Assembly is Wednesday, June 27.

New Business

- This year, yearbooks were arranged by the librarian. This was quite a bit of work.

Action: Call for volunteers to manage yearbooks next year.

Meeting adjourned: 8:04pm

Next PAC meeting: TBD. All are welcome, babysitting will be provided.